

AMERICAN SPANIEL CLUB, INC.

Minutes of the Organizational Meeting of the Board of Directors Friday, January 7, 2005 Valley Forge Convention Center, King of Prussia PA

1. The meeting was called to order at 7:45 p.m. by Dr. Clyde Shaw, President.
2. Members Present:
 - Dr. Clyde Shaw, President
 - Jane T. Williams, First Vice-President
 - Anthony R. Stallard, Second Vice-President
 - Nancy L. Foley, Director, Class of 2006
 - Kathleen L. Patterson, Esq., Director, Class of 2006
 - John Swank, Director, Class of 2006
 - Bettie A. Campbell, Director, Class of 2007
 - Patricia Darke, Director, Class of 2007
 - Dee Torgerson, Director, Class of 2007
 - Laurie Ferland, Director, Zone I
 - Becki Buss, Director, Zone II
 - William T. Dowell, Alternate Director, Zone II
 - Bruce J. Van Deman, Director, Zone III
 - Martha Orkins, Alternate Director, Zone III
 - Dr. Gary L. Walker, Director, Zone IV
 - Sharon K. Elliott, Director, Zone V
 - Dr. Barbara Lippincott, Treasurer, Ex-Officio
 - Dorothy J. Mustard, Secretary, Ex-OfficioMember Absent:
 - Bonnie Pike, Alternate Director, Zone I
3. Nomination and Election of a Chairman of the Board (By-Laws Art III, Sec I).
IT WAS MOVED by Ms. Patterson and seconded by Mrs. Campbell that Dr. Clyde Shaw be the Chairman of the Board of the American Spaniel Club, Inc. Unanimously approved.
4. Appointment of a Secretary (By-Laws Art III, Sec 1).
IT WAS MOVED by Mrs. Williams and seconded by Mrs. Foley to appoint Dorothy J. Mustard as the Secretary of the American Spaniel Club, Inc. Unanimously approved.
5. Appointment of a Treasurer (By-Laws Art III, Sec 1).
IT WAS MOVED by Mr. Stallard and seconded by Ms. Buss to appoint Dr. Barbara Lippincott as the Treasurer of the American Spaniel Club, Inc. Unanimously approved.
6. Appointment of an Assistant Treasurer (By-Laws Art III, Sec 1).
IT WAS MOVED by Mrs. Ferland and seconded by Mrs. Campbell to appoint Mrs. Jane Harmon as the Assistant Treasurer of the American Spaniel Club. Unanimously approved.
7. Appointment of the AKC Delegate (By-Laws Art III, Sec 1).
IT WAS MOVED by Ms. Buss and seconded by Ms. Torgerson to appoint Marilyn C. Spacht as the AKC Delegate. Unanimously approved.
8. Appointment of Standing Committee Chairs (By-Laws Art V, Sec 1 & 2).

A copy of the listing of Standing Committees and the Chair was forwarded to each of the Board Members remaining on the Board and to each of the new Board Members. This listing was accompanied by copies of all the Volunteer Interest Forms currently on file with the Coordinator of Volunteer Activities.

During October 2004, the Secretary forwarded to each Standing Committee Chair a request for a written description of their duties, goals and objectives. Only a small number of these were received and, due to a computer problem, copies were not available to the Board.

The goal of the 2005 Board was to appoint Committee Chairs to serve the American Spaniel Club. Incumbents would not remain unless they were recognized as being responsive to the Board and willing to work with the membership as required. Committees would be reviewed; goals and objectives established; budgets put in place. Ms. Torgerson volunteered to prepare a letter requesting committee chairs report to the Board with the following information: responsibilities of the chair; stated purpose of the committee; and a detailed annual budget for the committee. Board members will review the responses and if necessary, communicate with the committee chair to set up a complete description of the goals and objectives as understood by both the chair and the Board; this will lead to a committee chair handbook so that all will understand.

As committees are discussed some will be abolished as being no longer required, some will be consolidated if that is felt to be in the best interests of ASC. The following committee chairs were appointed without change:

AKC Gazette Columnist	Kristi Tukua
ASC Bulletin Editor	Mindy Donovan-Tandy
ASC Health Chair	Margaret M. Saari, DVM
ASC Health Registry	Judy Iby
ASC Rescue	Becki Buss
ASC Website Coordinator	Martha Orkins
Canine Legislation	Carol Dixon
Cocker Spaniel Breeder Referral	Theresa L. Frye
Cocker Spaniel Standard	Beth G. Speich
Coordinator of Volunteer Activities	Jane Harmon
English Cocker Spaniel Representative	Douglas McFarland
Ethics	Laura M. Henson
Finance Committee	Jane T. Williams (Determined by earlier Board action)
Foreign Liaison	John & Neville Ward
Insurance	Dee Torgerson
January 2006 Show Chair	Toni Mills (Determined by earlier Board action)
January 2006 Futurity Chair	Carol Proxee (Determined by earlier Board action)
July 2005 Show Chair	Eleanor "Lee" Brown (Determined by earlier Board action)
July 2006 Show Chair	Laurie Ferland (Determined by earlier Board action)
July Shows Liaison	Kathleen L. Patterson, Esq.
Legal	TBA
Media Committee	Bruce Van Deman (Determined by earlier Board action)
Therapy Dog Program	Suzanne Nelson (Determined by earlier Board action)
Versatility Award Plaques	Suzanne Moskala

It was suggested that the Gazette Columnist use some prominent guest columnists on a variety of subjects, health and public events, our ASC shows and field events.

The following changes to committees were made:

ASC Archivist & ASC Curator	Jill Ozechowski & Wilma Parker
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Since the two chairs work so closely and usually provide joint reports, it was decided to combine the ASC Archivist and ASC Curator into one committee with two Co-Chairs.

Education Committee_	Judges Education - Breeders Education - Julie Virosteck Public Education/PR - Elena Duggan
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This new committee will incorporate the Judges & Breeders Education and Public Education Committees, with three Co-Chairs. Several persons were discussed to head the Judges Education Committee (among them Barbara Shaw and Billie Hayes), but no Chair was named; Breeders Education will be headed by Julie Virosteck and Public Education/PR by Elena Duggan.

Field Committee	Noel Cacchio, Bobbie Kolehouse, Marsha Linehan
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The former Field Chairs (Eastern, Midwest and Western U.S.) worked very closely together and usually submitted one report covering the whole area. Board members decided to have one committee covering the three, with the incumbents acting as Co-Chairs.

ASC Decals/Membership Pins &
Purina Futurity Coordinator

Dorothy J. Mustard

Because the pins and decals are only available at ASC shows and through the website it was decided that this position would be absorbed into the Secretary's position.

The Purina Futurity coordination will continue to be a function of the Secretary's position, as will the ASC Stud Book coordination (not a committee).

By-Laws Revision

Linda G. Moore, Esq.

This committee will be obsolete when the current revisions have been finalized.

Companion Events

Carolee K. Douglas

Earlier Board action cancelled this committee until further action has been taken to establish goals and objectives and to establish a budget. After some discussion on the follow-on to the Companion Events Committee Goals and Objectives, it was determined that Mrs. Douglas will work with Dr. Grim to put this committee back on track.

9. Dates, Location, Time for Board Meetings for Spring and for July 2005.

It was agreed that the Spring meeting will be in Phoenix AZ on April 23, 2005. Dr. Walker will make arrangements and notify members.

The July 2005 meeting will be on July 20, 2005 in Perry GA in conjunction with the 29th ASC Cocker Spaniel National.

10. Any unfinished business from Board Meeting, Thursday, January 6, 2005.

There was no unfinished business from the Board Meeting on Thursday, January 6, 2005

11. Any unfinished business from Annual Meeting, Friday, January 7, 2005.

There was no unfinished business from the Annual Meeting.

12. Adjournment.

The meeting was adjourned at 10:00 p.m.

Dorothy J. Mustard
Secretary

Board members are reminded that minutes are not "official"
until approved by the Board of Directors.