

AMERICAN SPANIEL CLUB, INC.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Saturday, April 23, 2005
Embassy Suites, Phoenix-Tempe, Phoenix AZ

1. The meeting was called to order at 8:30 a.m. by Dr. Clyde Shaw, President.

2. Present:

Dr. Clyde Shaw, President
Jane T. Williams, First Vice-President
Anthony Stallard, Director, Second Vice-President
Nancy L. Foley, Director, Class of 2006
Kathleen L. Patterson, Director, Class of 2006
John Swank, Director, Class of 2006
Bettie A. Campbell, Director, Class of 2007
Patricia Darke, Director, Class of 2007
Dee Torgerson, Director, Class of 2007
Bonnie S. Pike, Alternate Director, Zone I
Becki Buss, Director, Zone II
Bruce Van Deman, Director, Zone III
Dr. Gary L. Walker, Director, Zone IV
Sharon K. Elliott, Director, Zone V
Dr. Barbara Lippincott, Treasurer, Ex-Officio
Dorothy J. Mustard, Secretary, Ex-Officio

Absent:

Laurie Ferland, Director, Zone I

3. Committee Chairs Present:

Carolee K. Douglas, Co-Chair, Companion Events Committee
Julie Virosteck, Chair, Breeder's Education Committee

4. Approval of the Agenda.

Dr. Shaw announced that the following items either have no report or require no action: 11-C; 11-G; 13-A; 13-B; 13-D; 13-F; 13-H; 13-M-1, 13-M-2; 13-N; 13-Q; 13-R; 13-S. Item #11-J is deferred to Executive Session. Those reports #13-CC & Item #13-CC were numbered incorrectly and should be listed as Item #11-M.

IT WAS MOVED by Mrs. Williams and seconded by Ms. Elliott to approve the April 23, 2005 Agenda with changes as listed. Unanimously approved.

5. The minutes of the regular board meeting held on January 6, 2005 were approved during an e-mail discussion and following signed balloting on April 6, 2005 need no further approval.

6. The minutes of the organizational board meeting held on January 7, 2005 were approved during an e-mail discussion and following signed balloting on March 15, 2005 need no further approval.

7. Report of the President – Dr. Shaw.

Dr. Shaw asked that his monthly address on the website stand for his report to the Board. "Hello, all you cocker lovers. In the interest of communication, I would like to keep everyone abreast is the goings on, even if there is not much going on.

Toni (the Hammer) Mills as show chair for the January show, Kathy (Legal Eagle) Patterson as legal chair and I, as your fearless leader, have reviewed and sent off the signed contracts (along with the deposit from Barbara (Money Bags) Lippincott for the Valley Forge Convention Center for the next three years. I think this is a relief for everyone and I know it is for me!

The board will have its Spring meeting in Phoenix on the 23rd of this month, and all members are invited. Board meetings (except executive sessions) are always open to the general membership, and when one is held in your area, you should try to attend to learn more about how things work.

I have taken advantage of their offers and have sought and received valuable input from past presidents. Thanks Dick Duding, Marilyn Spacht and Al Grossman for helping me navigate the sometimes choppy waters. I hope I will someday be as helpful for future presidents.

I will be contacting the judges on the short list to determine who will be on the ballot for the July 06 show in Massachusetts. It stuns me how few nominations it takes to get on the ballot. Does anyone have any idea how to stimulate more interest in who judges our shows? In an organization with 1200 members, it seems surprising that one can get on the ballot with as few as 5 nominations! Let's shake off the apathy and send in our forms when they come.

I am also open to suggestions how we can stimulate new memberships. Al's pet project was to help bolster the dwindling ranks and I would like to see this done. It will have to begin at the grass roots level. When we sell puppies, we should invite the new owners to show their dog and join the ASC. Invite newcomers to you local specialty club meetings and have interesting programs, not just business meetings. At shows, be open to mentor novices and those who show an interest simply by the fact that they are there and watching our breeds.

Get to know your zone rep and see how you can become more involved in the workings of ASC. There are many opportunities, and lack of experience should not stop you. Get on a committee and see how things are done. Who knows, you might want to chair that committee in the future. This board has already shown its willingness to bring in new blood and take a chance. Whatever else you do, have fun...it can be contagious. See you at the shows."

8. Report of the Secretary – Mrs. Mustard.

The following e-mail discussion and subsequent ballots was handled by Board members since the last meeting:

1. *Purchase of Dell Laptop*

It was moved by Ms. Patterson and seconded by Mrs. Ferland that ASC purchase the Dell laptop as configured on the 1/15/05 Expanded Laptop Comparison for use by the ASC Secretary. Details of purchasing arrangements are to be worked out among Mrs. Mustard, Dr. Shaw and Dr. Lippincott. The ASC Foundation will share the cost of the laptop.

The e-mail topic was forwarded to the voting members on January 15, 2005. One week, until January 22, 2005 was provided for discussion. The discussion period was halted because of board members not having access to messages on the Yahoo list; discussion period was reopened on January 21 through January 29, 2005.

The above ballot was sent to all voting members on January 30, 2005, to be returned to the secretary no later than February 10, 2005.

No board member stated that he/she would be unable to participate in the discussion period provided nor that the e-mail attachment forwarded on January 30, 2005 could not be opened. No board member stated that they would be unable to vote during the period provided.

The vote for the motion is as follows: Yes: Ms. Buss, Mrs. Campbell, Ms. Darke, Mrs. Ferland, Mrs. Foley, Ms. Patterson, Mr. Stallard, Mr. Swank, Ms. Torgerson, Mr. Van Deman, Dr. Walker and Mrs. Williams. Not voting: Ms. Elliott.

The motion to purchase the Dell Laptop is approved.

2. *It was moved by Mrs. Ferland and seconded by Mr. Van Deman that the minutes of the January 7, 2005 Organizational Meeting be approved.*

The e-mail topic was forwarded to the voting members on February 23, 2005. Ten days, until March 4, 2005 were provided for discussion.

The above motion was sent to all voting Board members on March 5, 2005. The ballot was to be sent to the Secretary by March 15, 2005.

No Board member stated that he/she would be unable to participate in the discussion period provided nor that the e-mail attachment forwarded on March 5, 2005 could not be opened. No Board member stated that they would be unable to vote during the period provided.

The vote for the motion is as follows: Yes, Mrs. Williams, Mrs. Foley, Ms. Patterson, Mrs. Campbell, Ms. Darke, Ms. Torgerson, Mrs. Ferland, Mr. Van Deman, Dr. Walker, and Ms. Elliott. Not Voting, Mr. Stallard, Mr. Swank, Ms. Buss.

The motion to approve the minutes of the January 7, 2005 Organizational Meeting has passed.

3. *Approval of the January 6, 2005 ASC Regular Board Meeting.*

It was moved by Mrs. Ferland and seconded by Ms. Patterson that the minutes of the January 6, 2005 Regular Board Meeting be approved.

The e-mail topic was forwarded to the voting members on March 15, 2005. Ten days, until March 25, were provided for discussion.

The above motion was sent to all voting Board members on March 27, 2005. The ballot was to be sent to the Secretary by April 6, 2005.

No Board member stated that he/she would be unable to participate in the discussion period provided nor that the e-mail attachment forwarded on March 27, 2005 could not be opened. No Board member stated that they would be unable to vote during the period provided.

The vote for the motion is as follows: Yes: Mr. Stallard, Mrs. Foley, Ms. Patterson, Mr. Swank, Ms. Torgerson, Mrs. Ferland, Ms. Buss, Mr. Van Deman. Not Voting: Mrs. Williams, Mrs. Campbell, Ms. Darke, Dr. Walker and Ms. Elliott.

The motion to approve the minutes of the January 6, 2005 Regular Board Meeting has passed.

I received very recently an e-mail item that I feel should be brought to the Board's attention. It is from Charles Born, ASC member and former Board member. "Hi Dot, I'm sorry being so late getting to this - but in the January minutes I read that the Board decided to allow the So Cal CSC to hold a show on the same dates as our annual show in July in Perry, GA. I'm writing this as an ASC member and an ex-Board member. What was the reasoning behind this decision?"

In my years on the Board we had at least one of two similar requests that I can think of. We always said no. Why would we encourage a member club to hold a competing event - no matter where it is held or on what coast? This just perpetuates the attendance problem - and sets a precedence. What will we do when there is a show in Massachusetts and hypothetically a club in Florida or Illinois decides that is the only date they can hold their show and they make the same request. Now there is precedence - and it's going to be hard to explain why you would deny it. Or - are we going to encourage this competition from now on??

Ah well, it is done now. But, in the future I would urge the Board to consider the future ramifications of the decisions they make. What seems reasonable today - could in the light of future years - look most unwise. Charlie Born." (Mr. Born discussed the show in Perry GA and he should have zeroed in on Sturbridge MA.)

Board members requested that I write to Mr. Born that (a) this is for 2006, not 2005, and (b) the reason permission was granted is that, because of hotel conflicts, ASC moved onto this club's regular date? This is not an instance of a club asking to hold a show during ASC's normal show week.

I've also received several communications from AKC that I'll have to bring to your attention at the meeting. After reading parts of several documents and receiving some guidance on how to handle them, Mrs. Darke requested that these types of things be sent to the Board on the Yahoo list and a consensus obtained from the Board members as to actions to be taken, if any.

9. Treasurer's Report – Dr. Lippincott.

Dr. Lippincott distributed several financial reports. These are attached. She offered to answer any questions from members at any time.

In answer to a question, Dr. Lippincott stated that there is currently \$4200.00 in the Breeder's Education fund.

Ms. Patterson requested a move of Agenda Item #15-I, Allocation of Purina Funds for discussion at this time.

IT WAS MOVED by Mrs. Pike and seconded by Mrs. Foley that Ms. Darke, Ms. Torgerson and Mr. Van Deman are to form a subcommittee to explore the future of the Health Registry. Unanimously approved.

IT WAS FURTHER MOVED by Ms. Buss and seconded by Mrs. Pike to withhold future distribution of that portion of Purina monies currently being allocated to the Health Registry, website, etc., pending recommendation of this subcommittee. Unanimously approved.

Dr. Lippincott was asked to be prepared to discuss the ASC budget at the July meeting.

10. Assistant Treasurer's Report – Mrs. Harmon.

Report attached. The 2005 Member Drop List was distributed and generated some discussion as to how the loss of members each year could be stopped. Mrs. Darke made the point that with the loss of 80 members, we are looking at a drop rate of around 1%.

11. Unfinished Business.

A) Goals & Objectives for Standing Committee for Companion Events – Mrs. Douglas.

Report attached. **IT WAS MOVED** By Mrs. Foley and seconded by Ms. Buss to have Dr. Grim and Mrs. Douglas as co-chairs of the Companion Events Committee.

IT WAS MOVED by Ms. Patterson and seconded by Ms. Elliott to allocate \$250.00 to the Companion Events Committee to send out letters as described in the report to new title holders.

B) Medallions for First in ASC Show Classes – Ms. Patterson.

IT WAS MOVED BY Ms. Darke and seconded by Ms. Elliott that Ms. Patterson purchase 1st place medallions for regular/non-regular classes for the year 2006, excluding the Cocker Spaniel Futurity and Breed Sweepstakes. This will apply to both the ASC Cocker Spaniel National and the Flushing Spaniel Show.

C) Education Committee.

Agenda Item #11-I will also be discussed here. **IT WAS MOVED** BY Ms. Torgerson, seconded by Dr. Walker, and unanimously approved that Mrs. Virosteck be the Judges Education Chair. By secret ballot, Board members elected Ms. Darke as the Breeder Education Chair.

D) Final By-Laws Revision - Mrs. Moore.

Report attached.

E) Letters to Other Breed Clubs Soliciting Membership - Dr. Shaw.

Dr. Shaw reported that he and Mrs. Virosteck put together a letter to send to each breed club - in some cases addressed to the President of the club, in others the Secretary, depending on who he could locate.

Dr. Shaw raised the question of selecting judges for our shows earlier than we have been. He cited the difficulties he encountered during the last round of judges selection. The requests for suggestions from the other breed clubs will be sent much earlier and we will get our nomination and selection ballots out earlier than has been done. He has written to the other breed clubs requesting their nominations of judges for future shows.

F) 2005 Annual Report - Mrs. Mustard.

Report attached. After some discussion, **IT WAS MOVED** by Ms. Patterson and seconded by Ms. Torgerson that Don Ploke have the Annual Report printed and mailed. Mr. Ploke will do the data input and will provide copy for the ASC Secretary for proofreading prior to printing. Unanimously approved.

G. 2005 ASC Audit - Dr. Shaw.

After some discussion of the requirements of the By-Laws and the difficulties encountered in using ASC members to conduct the annual audit, it was decided that the Agreed Upon Procedures with EideBailley will be used for all years. The 2004 EideBailley Agreed Upon Procedures Report was distributed.

H. Selection of Best in Show Judge and Junior Showmanship Judge for January 2006 - Dr. Shaw.

The correction was made that the judge at the Flushing Spaniel Show selects a Best in Show, not Best of Breed.

IT WAS MOVED by Mrs. Foley and seconded by Ms. Darke that when we hire a BIS judge for the Flushing Show who is not on the judging panel, we offer one night hotel, \$100.00 and lunch. Unanimously approved.

It was agreed that Dr. Shaw would ask Dr. Grossman if he would judge BIS at the January 2006 Flushing Spaniel Show.

J. Ethics Charges - Ms. Buss.

Deferred to Executive Session, immediately following this regular board meeting.

K. Corporate Sponsorships Committee - Goals & Objectives - Mrs. Foley.

Report attached. After some discussion of the need for corporate sponsorship being needed for both shows, **IT WAS MOVED** by Ms. Elliott and seconded by Mrs. Williams that Ms. Foley would be the new Corporate Sponsorship Liaison. Unanimously approved.

L. July 2007 Show Presentation - Ms. Elliott.

Report attached. Presentations from both San Antonio and Louisiana were distributed; further numbers must be available before a site is selected. Deferred until the July meeting.

M. Top 20 Competition Proposal - Mrs. Douglas, Dr. Grim.

Report attached. The consensus of the board members was that this is a good idea, but is not feasible until the show is expanded to five days. **IT WAS MOVED** by Mr. Van Deman and seconded by Ms. Darke to suspend the Top 20 Competition for the July 2005 National. The motion passed with Mrs. Foley and Mr. Stallard in opposition.

IT WAS MOVED by Mrs. Foley and seconded by Ms. Darke that in July 2005 there be acknowledgement and recognition of the top 5 dogs in each variety for conformation, top 5 dogs in obedience, and top 5 dogs in agility. Status to be determined by previous year's statistics. Unanimously approved.

12. Other Unfinished Business

A) Legal Chair Selection - Mrs. Foley.

Stephen P. Duggan was appointed as ASC Legal Chair by acclimation.

Lunch Break 12:05 pm to 12:45 pm.

13. Reports from Standing Committee Chairs and Show Committee Chairs

A) AKC Delegate – Mrs. Spacht.

No report; Mrs. Spacht submitted a report following the March Delegate's Meeting in New York. Members discussed the AKC Online Breeder Ads. Mrs. Foley will draft a letter to AKC to request that some oversight be used to halt the use of membership affiliation where that membership is falsely claimed.

Mrs. Spacht reported that AKC is asking parent breed clubs to clarify their position on tail docking and ear cropping. The NBCA has raised the possibility of AKC allowing parent clubs to submit standard changes clarifying their requirements regarding docking and cropping. Standards Committee Chair Mrs. Speich will be instructed to draft an ASC position statement regarding tail docking in our breed.

B) AKC Gazette Columnist – Mrs. Tukua.

Report attached.

C) and E) ASC Archivist & ASC Curator – Ms. Ozechowski & Mrs. Parker.

Report attached.

D. ASC Bulletin Editor - Ms. Donovan-Tandy.

No report.

E. ASC Health Chair - Dr. Saari.

Report attached.

F. ASC Health Registry - Mrs. Iby.

No report.

G. ASC Rescue Committee - Ms. Buss.

Report attached. Ms. Buss was authorized to work with the webmaster and put the Lasko etchings on the web for sale.

H. ASC Website Coordinator - Mrs. Orkins.

No report. Dr. Lippincott and Mr. DeLisle are to work on putting PayPal in place on the website for payment of all materials, dues, trophy payments, etc.

I. Canine Legislation Committee - Mrs. Dixon.

Report attached. Ms. Buss raised the issue of it being more logical to have the Legislative Chair be the delegate to the National Breed Club Alliance. **IT WAS MOVED** by Ms. Buss and seconded by Mrs. Foley to appoint Mrs. Dixon as the NBCA Delegate. Unanimously approved.

J. Cocker Spaniel Breeder Referral Committee - Mrs. Frye.

Report attached.

K. Cocker Spaniel Standard Committee - Mrs. Speich.

Report attached.

L. Coordinator of Volunteer Services - Mrs. Harmon.

Report attached.

M. Education Committee.

M-3. Report attached.

N. English Cocker Spaniel Representative - Mr. McFarlane.

No report.

O. Ethics Committee - Mrs. Henson.

Report attached.

P. Field Committee - Mrs. Cacchio, Ms. Kolehouse, Mrs. Linehan.

Report attached.

IT WAS MOVED by Ms. Buss and seconded by Mrs. Foley to approve reprinting of the three booklets and the new one, pending review of the Education Chairs. Maximum expenditure of \$500.00 was authorized. Inventory is to be maintained by the committee and income proceeds sent to ASC Treasurer. Unanimously approved.

IT WAS MOVED by Ms. Patterson, seconded by Ms. Buss and unanimously approved that newly approved field expenditure (reprinting booklets) be paid from restricted educational monies.

IT WAS MOVED by Ms. Patterson and seconded by Mrs. Pike that the Field Committee be allocated \$500.00 for Cocker Starter Kits. Unanimously approved.

IT WAS MOVED by Mrs. Williams and seconded by Ms. Darke to approve the wording change on the "Request to Hold a Working Dog/Working Dog Excellent Test." Unanimously approved.

Q. Finance Committee - Mrs. Williams.

No report.

R. Foreign Liaison - Mr. & Mrs. Ward.

No report.

S. Insurance Committee - Ms. Torgerson.

Verbal report accepted.

T. January 2006 Flushing Spaniel Show - Mrs. Mills.

Report attached. **IT WAS MOVED** by Mrs. Foley and seconded by Ms.

Patterson to approve the January 2006 Show Committee as listed, with the following changes: Add Jane Williams as Chief Steward and Gwen Hales as Vendor Chair; defer the Advertising and Trophy Chairs to Agenda Items #15-B and #15-G respectively. Unanimously approved.

U. January 2006 Futurity - Mrs. Proxee.

No report.

V. July Shows Liaison - Ms. Patterson.

Report attached.

W. July 2005 Cocker Spaniel National Show - Mrs. Brown.

Report attached. Mrs. Brown raised the issue of grooming/electric charge.

Board members agreed that the \$50.00 per 8' X 10' space and one electrical outlet must be adhered to.

X. July 2006 Cocker Spaniel National Show - Mrs. Ferland.

Mrs. Pike and Ms. Torgerson presented samples of trophies from the Pottery Shed. **IT WAS MOVED** by Ms. Elliott and seconded by Dr. Walker to accept the Pottery Shed for trophies as recommended by Bob Wall, Trophy Chair. Unanimously approved.

After some discussion, **IT WAS MOVED** by Mrs. Foley and seconded by Ms. Darke to approve Olga Evelyn as the Agility Chair for the July 2006 National. Unanimously approved.

Y. Legal Chair - Vacant.

Z. Media Committee - Mr. Van Deman.

After some discussion, Mr. Van Deman and other committee members agreed to send an RFP to various videographers to locate a videographer for the July 2005 show. They will keep the Board apprised of the situation and any motions necessary will be acted upon via e-mail.

AA. Therapy Dog Program - Mrs. Nelson.

Report attached. Mrs. Nelson is requested to forward a copy of her certificate; her logo must be approved by the ASC Board.

BB. Versatility Award Plaques - Mrs. Moskala.

No report.

IT WAS MOVED by Ms. Torgerson and seconded by Ms. Darke to approve reports 13-A, B, C, E, F, H, J, K, L, M-1, M-2, M-3, N, O, Q, R, S, T, U, Y, AA and BB. Unanimously approved.

14. Reports of the Zone Directors

Zone I - Mrs. Ferland.

Zone II - Ms. Buss.

Zone III - Mr. Van Deman.

Zone IV - Dr. Walker.

Zone V - Ms. Elliott.

IT WAS MOVED by Ms. Elliott, seconded by Mrs. Williams and unanimously approved to accept the Zone Director reports as written.

15. New Business.

A. Life Membership for the following members with continuous membership for 25 years: 1/80 - Mildred Horton (OH); 2/80 - Henry & Bea Jones (CA); 5/80 - Susan Stevens (IL); Dr. Adolfo Spector (Argentina).

IT WAS MOVED by Ms. Buss and seconded by Mr. Stallard that life members be accepted as listed. Unanimously approved.

B. Catalog Advertising - Mrs. Campbell.

Report attached. Mrs. Campbell discussed her report and especially the information on the formatting of ads by Stephanie Kohl. On all catalog advertising forms in the future, a box will be available to be checked for "no alteration is to be made to copy sent."

C. Membership Chair Position - Mrs. Mustard/Mrs. Harmon.

Report and Position Description attached. **IT WAS MOVED** by Mrs. Foley and seconded by Ms. Darke that the Assistant Treasurer and Volunteer Services Coordinator positions be abolished and to make the responsibilities of those positions part of the Membership Chair position. Unanimously approved.

IT WAS MOVED by Ms. Torgerson, seconded by Ms. Darke and unanimously approved that Jane Harmon be appointed as ASC Membership Chair.

IT WAS MOVED by Ms. Darke and seconded by Ms. Patterson that Mrs. Harmon create a committee to focus on retention of current members and recruitment of new members. One suggestion was to explore the possibilities of other types of membership in ASC. Unanimously approved.

D. AKC Delegate Expenses

After some discussion, **IT WAS MOVED** by Mrs. Pike and seconded by Ms. Elliott to allow expenses for each AKC Delegate meeting up to \$400.00. The motion passed, with Mr. Van Deman opposed.

E. Ethics Committee, Purpose & Objectives - Mrs. Ferland.

Report attached. **IT WAS MOVED** by Mrs. Pike, seconded by Dr. Walker and unanimously approved to abolish the Ethics Committee as it stands, along with the guidelines of this Committee.

F. Pamphlet for Cocker Spaniel Information - Mrs. Duggan.

Draft of the proposed pamphlet deferred to the full Education Committee.

G. Policy Manual for ASC Cocker Spaniel National Specialty Shows - Ms. Patterson.

Changes to the Policy Manual accepted as written. Ms. Patterson requested that ASC no longer offer Novice Classes at either ASC show; for the last several years, while these classes have been offered, there has not been an entry. Not offering them will save on purchasing trophies. Board members agreed.

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IT WAS MOVED by Mrs. Williams and seconded by Ms. Darke to create the position of Hospitality Coordinator and further to appoint Bettie A. Campbell to the position, effective with the January 2006 Flushing Spaniel Show. Unanimously approved.

There was much discussion concerning the need for an ASC Fundraising Chair. Board members requested that a request for applicants be published both on the website and in the next Bulletin.

H. Judges Contract Letter Revisions - Mrs. Mustard.

IT WAS MOVED by Ms. Patterson, seconded by Mr. Stallard and unanimously approved to raise the daily per diem compensation for judges at ASC shows from \$100 to \$150 per day, commencing with the July 2006 Show.

16. Adjournment.

The meeting was adjourned at 5:35 pm.

Respectfully submitted,

Dorothy J. Mustard
Secretary

These minutes were approved by the Board of Directors
via e-mail ballot on July 11, 2005